

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

District Office – Tampa, Florida (813) 933-5571
Mailing Address – 3434 Colwell Avenue Suite 200, Tampa, Florida 33614
www.fishhawkcdd4.org

**Board of Supervisors
FishHawk Community
Development District IV**

May 26, 2021

AGENDA

Dear Board Members:

The meeting of the Board of Supervisors of FishHawk Community Development District IV will be held on **Thursday, June 3, 2021 at 10:00 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of Board of Supervisors'
Regular Meeting held on May 6, 2021 Tab 1
 - B.** Ratification of Operations & Maintenance
Expenditures for April 2021 Tab 2
 - C.** Ratification of Construction Requisitions Tab 3
- 4. STAFF REPORTS**
 - A.** Field Inspection Report Tab 4
 - B.** Irrigation Report Tab 5
 - C.** Aquatic Services Report..... Tab 6
 - D.** District Counsel
 - E.** District Engineer
 - F.** HOA Property Manager
 - G.** District Manager
- 5. BUSINESS ITEMS**
 - A.** Consideration of Landscaping Maintenance Proposals
(under separate cover)
 - B.** Consideration of Irrigation Maintenance Proposals
(under separate cover)
 - C.** Discussion of Street Light Request from Encore
 - D.** Ratification of Replacement of Damaged
Right-of-Way Signs Proposal Tab 7
 - E.** Consideration of Pavilion Demo and Replacement
Proposals Tab 8
 - F.** Presentation of FY 2021-2022 Proposed Budget..... Tab 9
 - G.** Consideration of Resolution 2021-06, Approving
Proposed FY 2021-2022 Budget and
Setting Public Hearing..... Tab 10
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**FISHHAWK
COMMUNITY DEVELOPMENT DISTRICT IV**

The regular meeting of the Board of Supervisors of the FishHawk Community Development District IV was held on **Thursday, May 6, 2021 at 10:04 a.m.** at the Lake House of FishHawk Ranch West, located at 6001 Village Center Drive, Lithia, Florida 33547.

Present and constituting a quorum were:

Dayna Kennington	Board Supervisor, Chair
Daniel Rothrock	Board Supervisor, Vice-Chair
Brian Steever	Board Supervisor, Assistant Secretary
Jeffrey Stewart	Board Supervisor, Assistant Secretary
Esther Wisdom	Board Supervisor, Assistant Secretary

Also present were:

Debby Wallace	District Manager; Rizzetta & Company, Inc.
Erin McCormick	District Counsel; Erin McCormick Law
Stephen Brletic	District Engineer, JMT (via conf. call)
John Toborg	Field Services Manager, Rizzetta & Company, Inc.
Gail Huff	Representative, Ballenger
Bill Conrad	Representative, Sunrise

Audience

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Wallace called the meeting to order and read roll call, confirming a quorum.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Jim Dabney addressed the Board regarding the Encore signage. A motion was made by Mr. Stewart to relocate the Encore sign from model home to corner of Watercolor and Boyette and Encore HOA would cover the cost. There was no second. Motion failed.

Mr. Turco addressed the to request the CDD to assume responsibility of 6 street lights and reimburse Encore for past street expense. The Board directed the District Engineer to confirm location of street lights and directed staff to audit all street lights within the District.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting Held April 1, 2021

Ms. Wallace presented the minutes of Board of Supervisors' meeting held April 1, 2021 to the Board. The Board requested changes to include Ms. McCormick's comments.

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved the Minutes of the Board of Supervisors' meeting held on April 1, 2021, as presented, for the FishHawk Community Development District IV.

FOURTH ORDER OF BUSINESS

Ratification of Operations & Maintenance Expenditures for March 2021

Ms. Wallace presented the March 2021 Operation & Maintenance Expenditures to the Board.

On a Motion by Mr. Stewart, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditure for March 2021 (\$72,118.26) for the FishHawk Community Development District IV.

FIFTH ORDER OF BUSINESS

Ratification of Construction Requisitions 371 through 373

Ms. Wallace presented the Construction Requisitions to the Board.

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors ratified Construction Requisitions 371 through 373 for the FishHawk Community Development District IV.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Field Services Manager

Mr. Toborg reviewed his Field Services report with the Board.

Mr. Toborg reviewed the Request for Proposal process and answered Board questions.

The Board discussed damaged pavers at the entrance.

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors approved to move forward with a \$2,500.00 not to exceed amount for repairs of the entrance pavers, for the FishHawk Community Development District IV.

B. Sunrise Landscape Report

The Board reviewed Surnise's response to the field inspection report presented under separate cover. The Board ask Ms. Wallace to ask Ms. Bates if she can send out a town square eblast reminding resident to prune their trees that hang over the roads and sidewalks.

C. Irrigation Report

Ms. Huff presented the Irrigation Report to the Board.

D. Aquatic Services Report

Ms. Wallace presented the Solitude Aquatics Report to the Board.

E. District Counsel

Ms. McCormick stated the one of the median Deed's that was approved for Westlake off Village Center Drive is not platted so that Deed will be revised.

F. District Engineer

No report.

G. Amenities Manager

Not present.

H. District Manager

The next CDD meeting will be held June 3, 2021 at 10:00 a.m. Ms. Wallace stated the Hillsborough County registered voter count for Fishhawk CDD IV is 1,852 as of April 15, 2021.

SEVENTH ORDER OF BUSINESS

**Consideration of Wetland
Conservation Gopher Tortoise
Preservation Area**

Ms. McCormick presented proposals for the Board's review. The Board selected Quest ecology and Ms. McCormick will prepare a formal agreement.

On a Motion by Ms. Wisdom, seconded by Mr. Rothrock, with all in favor, the Board of Supervisors approved an updated contract with Quest Ecology for management plan evaluation at a not-to-exceed amount of \$2,000.00, for the FishHawk Community Development District IV.

EIGHTH ORDER OF BUSINESS**Consideration Playground Inspection Proposals**

On a Motion by Mr. Rothrock, seconded by Ms. Kennington, with all in favor, the Board of Supervisors approved Coach Strippy, LLC in the amount of \$600.00 for both playground inspections, for the FishHawk Community Development District IV.

The Board discussed a shared employee agreement with the HOA and authorized the Chairman to send a letter to the HOA regarding a future shared employee agreement.

NINTH ORDER OF BUSINESS**Discussion Regarding Maintenance of Historic BBQ Pavilion**

Mr. Brletic discussed his inspection of the pavillion and options. The Board directed Mr. Rothrock to work with Mr. Brletic to come up with a conceptual plan and report back to the Board at the next meeting with the plan and pricing.

TENTH ORDER OF BUSINESS**Presentation of September 30, 2020 Audit**

On a Motion by Ms. Kennington, seconded by Mr. Stewart, with all in favor, the Board of Supervisors accepted and filed the September 30, 2020 audit, for the FishHawk Community Development District IV.

ELEVENTH ORDER OF BUSINESS**Consideration of Conveyances**

Ms. McCormick reviewed the conveyances for Bill of Sale Tract B-12 Phases 1B/1C, 2A/2B and 4A with the Board. No formal action is required at this time.

TWELFTH ORDER OF BUSINESS**Supervisor Comments**

Ms. Wisdom discussed a blind spot by Village Center. This is not CDD property.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Kennington, seconded by Ms. Wisdom, with all in favor, the Board of Supervisors adjourned the meeting at 12:21 a.m. for the FishHawk Community Development District IV.

Assistant Secretary

Chair / Vice Chair

Tab 2

FISHHAWK IV COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · RIVERVIEW, FLORIDA

MAILING ADDRESS · 3434 COLWELL AVENUE, SUITE 200 · TAMPA, FLORIDA 33614

Operation and Maintenance Expenditures

April 2021

For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from April 1, 2021 through April 30, 2021. This does not include expenditures previously approved by the Board.

The total items being presented: **\$77,423.45**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Ballenger & Company, Inc.	002041	20410	Irrigation Repairs 04/21	\$ 600.00
Ballenger & Company, Inc.	002041	21102	Irrigation Repairs 04/21	\$ 615.00
Ballenger & Company, Inc.	002035	21121	Irrigation Repairs 04/21	\$ 775.00
Ballenger & Company, Inc.	002041	21127	Irrigation Repairs 04/21	\$ 310.00
Ballenger & Company, Inc.	002041	21130	Irrigation Repairs 04/21	\$ 550.00
Erin McCormick Law, PA	002036	10498 03/21	Legal Services 03/21	\$ 4,907.36
GameTime	002037	102276-01-02	Swing Parts & Tool 04/21	\$ 202.00
Grau & Associates, Inc.	002038	20742	Auditing Services FYE 09/30/2020	\$ 1,000.00
Hillsborough County BOCC	20210430-2	1416996147 03/21	Summary Bill 03/21	\$ 153.53
Rizzetta & Company, Inc.	002039	INV0000057638	District Management Services 04/21	\$ 4,424.67
Rizzetta Technology Services	002040	INV0000007427	Website Hosting Services 04/01/2021	\$ 100.00
Solitude Lake Management, LLC	002042	PI-A00578609	Lake & Pond Management Services 04/21	\$ 1,668.60
Sunrise Landcare Inc.	002043	520	Landscape Maintenace 04/21	\$ 26,762.00
Sunrise Landscape	002034	409	Spring Flower Installation 03/21	\$ 6,009.25

Fishhawk IV Community Development District

Paid Operation & Maintenance Expenditures

April 1, 2021 Through April 30, 2021

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Sunrise Landscape	002034	411	Replace Tree 03/21	\$ 635.00
Sunrise Landscape	002034	412	Tree Replacement 03/21	\$ 635.00
Tampa Electric Company	20210430-1	211009775761 03/21	13773 FishHawk Blvd 03/21	\$ 28.58
Tampa Electric Company	20210430-1	211009776033 03/21	5601 Balcony Bridge Place 03/21	\$ 44.98
Tampa Electric Company	20210430-1	211017320014 03/21	Village Center Dr 03/21	\$ 8,963.56
Tampa Electric Company	20210430-1	Summary Bill 03/21	Electric Summary 03/21	<u>\$ 19,038.92</u>
Report Total				<u>\$ 77,423.45</u>

Tab 9



Rizzetta & Company

FishHawk IV Community Development District

FishHawkCDD4.org

Proposed Budget for Fiscal Year 2021-2022

Presented by: Rizzetta & Company, Inc.

**12750 Citrus Park Lane
Suite 115
Tampa, Florida 33625
Phone: 813-933-5571**

rizzetta.com

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GENERAL FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The General Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all General Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Interest Earnings: The District may earn interest on its monies in the various operating accounts.

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Event Rental: The District may receive monies for event rentals for such things as weddings, birthday parties, etc.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

Facilities Rentals: The District may receive monies for the rental of certain facilities by outside sources, for such items as office space, snack bar/restaurants etc.

EXPENDITURES – ADMINISTRATIVE:

Supervisor Fees: The District may compensate its supervisors within the appropriate statutory limits of \$200.00 maximum per meeting within an annual cap of \$4,800.00 per supervisor.



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Administrative Services: The District will incur expenditures for the day to today operation of District matters. These services include support for the District Management function, recording and preparation of meeting minutes, records retention and maintenance in accordance with Chapter 119, Florida Statutes, and the District's adopted Rules of Procedure, preparation and delivery of agenda, overnight deliveries, facsimiles and phone calls.

District Management: The District as required by statute, will contract with a firm to provide for management and administration of the District's day to day needs. These services include the conducting of board meetings, workshops, overall administration of District functions, all required state and local filings, preparation of annual budget, purchasing, risk management, preparing various resolutions and all other secretarial duties requested by the District throughout the year is also reflected in this amount.

District Engineer: The District's engineer provides general engineering services to the District. Among these services are attendance at and preparation for monthly board meetings, review of construction invoices and all other engineering services requested by the district throughout the year.

Disclosure Report: The District is required to file quarterly and annual disclosure reports, as required in the District's Trust Indenture, with the specified repositories. This is contracted out to a third party in compliance with the Trust Indenture.

Trustee's Fees: The District will incur annual trustee's fees upon the issuance of bonds for the oversight of the various accounts relating to the bond issues.

Assessment Roll: The District will contract with a firm to maintain the assessment roll and annually levy a Non-Ad Valorem assessment for operating and debt service expenses.

Financial & Revenue Collections: Services include all functions necessary for the timely billing and collection and reporting of District assessments in order to ensure adequate funds to meet the District's debt service and operations and maintenance obligations. These services include, but are not limited to, assessment roll preparation and certification, direct billings and funding request processing as well as responding to property owner questions regarding District assessments. This line item also includes the fees incurred for a Collection Agent to collect the funds for the principal and interest payment for its short-term bond issues and any other bond related collection needs. These funds are collected as prescribed in the Trust Indenture. The Collection Agent also provides for the release of liens on property after the full collection of bond debt levied on particular properties.

Accounting Services: Services include the preparation and delivery of the District's financial statements in accordance with Governmental Accounting Standards, accounts payable and accounts receivable functions, asset tracking, investment tracking, capital program administration and requisition processing, filing of annual reports required by the State of Florida and monitoring of trust account activity.



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Auditing Services: The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting firm, once it reaches certain revenue and expenditure levels, or has issued bonds and incurred debt.

Arbitrage Rebate Calculation: The District is required to calculate the interest earned from bond proceeds each year pursuant to the Internal Revenue Code of 1986. The Rebate Analyst is required to verify that the District has not received earnings higher than the yield of the bonds.

Travel: Each Board Supervisor and the District Staff are entitled to reimbursement for travel expenses per Florida Statutes 190.006(8).

Public Officials Liability Insurance: The District will incur expenditures for public officials' liability insurance for the Board and Staff.

Legal Advertising: The District will incur expenditures related to legal advertising. The items for which the District will advertise include, but are not limited to meeting schedules, special meeting notices, and public hearings, bidding etc. for the District based on statutory guidelines

Bank Fees: The District will incur bank service charges during the year.

Dues, Licenses & Fees: The District is required to pay an annual fee to the Department of Economic Opportunity, along with other items which may require licenses or permits, etc.

Miscellaneous Fees: The District could incur miscellaneous throughout the year, which may not fit into any standard categories.

Website Hosting, Maintenance and Email: The District may incur fees as they relate to the development and ongoing maintenance of its own website along with possible email services if requested.

District Counsel: The District's legal counsel provides general legal services to the District. Among these services are attendance at and preparation for monthly board meetings, review of operating and maintenance contracts and all other legal services requested by the district throughout the year.

EXPENDITURES - FIELD OPERATIONS:

Deputy Services: The District may wish to contract with the local police agency to provide security for the District.



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Security Services and Patrols: The District may wish to contract with a private company to provide security for the District.

Electric Utility Services: The District will incur electric utility expenditures for general purposes such as irrigation timers, lift station pumps, fountains, etc.

Streetlights: The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases to all streetlights within the District's boundaries.

Utility - Recreation Facility: The District may budget separately for its recreation and or amenity electric separately.

Gas Utility Services: The District may incur gas utility expenditures related to district operations at its facilities such as pool heat etc.

Garbage - Recreation Facility: The District will incur expenditures related to the removal of garbage and solid waste.

Solid Waste Assessment Fee: The District may have an assessment levied by another local government for solid waste, etc.

Water-Sewer Utility Services: The District will incur water/sewer utility expenditures related to district operations.

Utility - Reclaimed: The District may incur expenses related to the use of reclaimed water for irrigation.

Aquatic Maintenance: Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species.

Fountain Service Repairs & Maintenance: The District may incur expenses related to maintaining the fountains within throughout the Parks & Recreational areas

Lake/Pond Bank Maintenance: The District may incur expenditures to maintain lake banks, etc. for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

Wetland Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various wetlands and waterways by other governmental entities.

Mitigation Area Monitoring & Maintenance: The District may be required to provide for certain types of monitoring and maintenance activities for various mitigation areas by other governmental entities.



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Aquatic Plant Replacement: The expenses related to replacing beneficial aquatic plants, which may or may not have been required by other governmental entities.

General Liability Insurance: The District will incur fees to insure items owned by the District for its general liability needs

Property Insurance: The District will incur fees to insure items owned by the District for its property needs

Entry and Walls Maintenance: The District will incur expenditures to maintain the entry monuments and the fencing.

Landscape Maintenance: The District will incur expenditures to maintain the rights-of-way, median strips, recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch, and irrigation repairs.

Irrigation Maintenance: The District will incur expenditures related to the maintenance of the irrigation systems.

Irrigation Repairs: The District will incur expenditures related to repairs of the irrigation systems.

Landscape Replacement: Expenditures related to replacement of turf, trees, shrubs etc.

Field Services: The District may contract for field management services to provide landscape maintenance oversight.

Miscellaneous Fees: The District may incur miscellaneous expenses that do not readily fit into defined categories in field operations.

Gate Phone: The District will incur telephone expenses if the District has gates that are to be opened and closed.

Street/Parking Lot Sweeping: The District may incur expenses related to street sweeping for roadways it owns or are owned by another governmental entity, for which it elects to maintain.

Gate Facility Maintenance: Expenses related to the ongoing repairs and maintenance of gates owned by the District if any.

Sidewalk Repair & Maintenance: Expenses related to sidewalks located in the right of way of streets the District may own if any.

Roadway Repair & Maintenance: Expenses related to the repair and maintenance of roadways owned by the District if any.



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Employees - Salaries: The District may incur expenses for employees/staff members needed for the recreational facilities such as Clubhouse Staff.

Employees - P/R Taxes: This is the employer's portion of employment taxes such as FICA etc.

Employee - Workers' Comp: Fees related to obtaining workers compensation insurance.

Management Contract: The District may contract with a firm to provide for the oversight of its recreation facilities.

Maintenance & Repair: The District may incur expenses to maintain its recreation facilities.

Facility Supplies: The District may have facilities that required various supplies to operate.

Gate Maintenance & Repairs: Any ongoing gate repairs and maintenance would be included in this line item.

Telephone, Fax, Internet: The District may incur telephone, fax and internet expenses related to the recreational facilities.

Office Supplies: The District may have an office in its facilities which require various office related supplies.

Clubhouse - Facility Janitorial Service: Expenses related to the cleaning of the facility and related supplies.

Pool Service Contract: Expenses related to the maintenance of swimming pools and other water features.

Pool Repairs: Expenses related to the repair of swimming pools and other water features.

Security System Monitoring & Maintenance: The District may wish to install a security system for the clubhouse

Clubhouse Miscellaneous Expense: Expenses which may not fit into a defined category in this section of the budget

Athletic/Park Court/Field Repairs: Expense related to any facilities such as tennis, basketball etc.

Trail/Bike Path Maintenance: Expenses related to various types of trail or pathway systems the District may own, from hard surface to natural surfaces.



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Special Events: Expenses related to functions such as holiday events for the public enjoyment

Miscellaneous Fees: Monies collected and allocated for fees that the District could incur throughout the year, which may not fit into any standard categories.

Miscellaneous Contingency: Monies collected and allocated for expenses that the District could incur throughout the year, which may not fit into any standard categories.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



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RESERVE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Reserve Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Reserve Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Tax Roll: The District levies Non-Ad Valorem Special Assessments on all of the assessable property within the District to pay for operating expenditures incurred during the Fiscal Year. The assessments may be collected in two ways. The first is by placing them on the County's Tax Roll, to be collected with the County's Annual Property Tax Billing. This method is only available to land properly platted within the time limits prescribed by the County.

Off Roll: For lands not on the tax roll and that is by way of a direct bill from the District to the appropriate property owner.

Developer Contributions: The District may enter into a funding agreement and receive certain prescribed dollars from the Developer to off-set expenditures of the District.

Miscellaneous Revenues: The District may receive monies for the sale or provision of electronic access cards, entry decals etc.

EXPENDITURES:

Capital Reserve: Monies collected and allocated for the future repair and replacement of various capital improvements such as club facilities, swimming pools, athletic courts, roads, etc.

Capital Outlay: Monies collected and allocated for various projects as they relate to public improvements.



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DEBT SERVICE FUND BUDGET ACCOUNT CATEGORY DESCRIPTION

The Debt Service Fund Budget Account Category Descriptions are subject to change at any time depending on its application to the District. Please note, not all Debt Service Fund Budget Account Category Descriptions are applicable to the District indicated above. Uses of the descriptions contained herein are intended for general reference.

REVENUES:

Special Assessments: The District may levy special assessments to repay the debt incurred by the sale of bonds to raise working capital for certain public improvements. The assessments may be collected in the same fashion as described in the Operations and Maintenance Assessments.

EXPENDITURES – ADMINISTRATIVE:

Bank Fees: The District may incur bank service charges during the year.

Debt Service Obligation: This would be a combination of the principal and interest payment to satisfy the annual repayment of the bond issue debt.



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Proposed Budget
FishHawk IV Community Development District
General Fund
Fiscal Year 2021/2022

Chart of Accounts Classification	Actual YTD through 04/30/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
REVENUES							
Tax Roll*	\$ 1,081,886	\$ 1,113,330	\$ 1,113,330	\$ -	\$ 1,187,887	\$ 74,557	
TOTAL REVENUES	\$ 1,081,886	\$ 1,113,330	\$ 1,113,330	\$ -	\$ 1,187,887	\$ 74,557	
EXPENDITURES - ADMINISTRATIVE							
Legislative							
Supervisor Fees	\$ 6,600	\$ 12,000	\$ 8,800	\$ (3,200)	\$ 12,000	\$ 3,200	5 paid board members
Financial & Administrative							
Administrative Services	\$ 2,625	\$ 4,500	\$ 4,500	\$ -	\$ 4,500	\$ -	
District Management	\$ 11,023	\$ 18,896	\$ 18,896	\$ -	\$ 18,896	\$ -	
District Engineer	\$ 5,690	\$ 15,000	\$ 21,500	\$ 6,500	\$ 21,500	\$ -	
Disclosure Report	\$ 5,000	\$ 5,500	\$ 5,500	\$ -	\$ 1,000	\$ (4,500)	
Trustees Fees	\$ 4,435	\$ 4,435	\$ 3,850	\$ (585)	\$ 4,435	\$ 585	
Assessment Roll	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	
Financial & Revenue Collections	\$ 2,100	\$ 3,600	\$ 3,600	\$ -	\$ 3,600	\$ -	
Accounting Services	\$ 10,500	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	
Auditing Services	\$ 4,526	\$ 4,600	\$ 4,600	\$ -	\$ 4,700	\$ 100	Grau & Associates
Arbitrage Rebate Calculation		\$ 650	\$ 650	\$ -	\$ 650	\$ -	
Public Officials Liability Insurance	\$ 2,421	\$ 2,537	\$ 2,537	\$ -	\$ 2,663	\$ 126	Egis Estimate
Legal Advertising	\$ 2,947	\$ 4,000	\$ 1,000	\$ (3,000)	\$ 3,500	\$ 2,500	
Bank Fees	\$ -	\$ 633	\$ 663	\$ 30	\$ -	\$ (663)	
Dues, Licenses & Fees	\$ 275	\$ 275	\$ 200	\$ (75)	\$ 275	\$ 75	
Website Hosting, Maintenance, Backup	\$ 2,238	\$ 4,500	\$ 2,700	\$ (1,800)	\$ 4,500	\$ 1,800	
Legal Counsel							
District Counsel	\$ 29,864	\$ 35,000	\$ 25,000	\$ (10,000)	\$ 25,000	\$ -	
Administrative Subtotal	\$ 95,244	\$ 139,126	\$ 126,996	\$ (12,130)	\$ 130,219	\$ 3,223	
EXPENDITURES - FIELD OPERATIONS							
Electric Utility Services							
Utility Services	\$ 4,783	\$ 8,199	\$ 10,000	\$ 1,801	\$ 10,000	\$ -	
Street Lights	\$ 188,727	\$ 323,532	\$ 325,000	\$ 1,468	\$ 325,000	\$ -	
Water-Sewer Combination Services							
Utility Services	\$ 833	\$ 1,428	\$ 4,000	\$ 2,572	\$ 4,000	\$ -	

Proposed Budget
FishHawk IV Community Development District
General Fund
Fiscal Year 2021/2022

Chart of Accounts Classification	Actual YTD through 04/30/21	Projected Annual Totals 2020/2021	Annual Budget for 2020/2021	Projected Budget variance for 2020/2021	Budget for 2021/2022	Budget Increase (Decrease) vs 2020/2021	Comments
Stormwater Control							
Aquatic Maintenance	\$ 11,680	\$ 20,004	\$ 20,004	\$ -	\$ 20,004	\$ -	Solitude
Lake/Pond Bank Maintenance	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -	
Mitigation Area Monitoring & Maintenance	\$ 4,835	\$ 8,289	\$ 9,300	\$ 1,011	\$ 29,300	\$ 20,000	Add \$20k - Gopher/Tort/Wetland
Other Physical Environment							
General Liability Insurance	\$ 2,960	\$ 3,101	\$ 3,101	\$ -	\$ 3,256	\$ 155	Egis Estimate
Property Insurance	\$ 110	\$ 3,500	\$ 110	\$ (3,390)	\$ 5,198	\$ 5,088	Egis Estimate
Entry & Walls Maintenance	\$ 990	\$ 1,000	\$ 1,000	\$ -	\$ 2,500	\$ 1,500	
Landscape Maintenance	\$ 178,532	\$ 317,000	\$ 317,000	\$ -	\$ 317,000	\$ -	
Well Maintenance	\$ -	\$ 3,000	\$ 3,000	\$ -	\$ 3,000	\$ -	
Holiday Decorations	\$ 5,500	\$ 5,500	\$ 5,500	\$ -	\$ 5,500	\$ -	
Irrigation Maintenance	\$ 34,794	\$ 63,000	\$ 63,000	\$ -	\$ 63,000	\$ -	
Irrigation Repairs	\$ 13,919	\$ 23,861	\$ 20,000	\$ (3,861)	\$ 23,000	\$ 3,000	Based on last two years actual
Landscape - Mulch	\$ 58,265	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -	
Landscape Treatment	\$ 2,470	\$ 4,234	\$ 4,000	\$ (234)	\$ 4,000	\$ -	
Landscape Replacement Plants, Shrubs,	\$ 10,930	\$ 18,737	\$ 33,000	\$ 14,263	\$ 33,000	\$ -	
Annuals	\$ 6,020	\$ 30,000	\$ 40,000	\$ 10,000	\$ 40,000	\$ -	
Field Services	\$ 4,725	\$ 8,100	\$ 8,100	\$ -	\$ 8,100	\$ -	
Road & Street Facilities							
Street/ Parking Lot Sweeping	\$ -	\$ 1,000	\$ 1,000	\$ -	\$ 1,000	\$ -	
Roadway Repair & Maintenance					\$ 30,000	\$ 30,000	Roundabout Pavers
Street Sign Repair & Replacement	\$ 80	\$ 500	\$ 1,500	\$ 1,000	\$ 1,500	\$ -	
Parks & Recreation						\$ -	
HOA Operations Staff Share Agreement	\$ -	\$ -	\$ 2,145	\$ 2,145	\$ -	\$ (2,145)	REMOVE
Pest Control	\$ 567	\$ 972	\$ 2,500	\$ 1,528	\$ 2,500	\$ -	Palm treatment and pest control
General Maintenance & Repairs	\$ -	\$ -	\$ -	\$ -	\$ 4,500	\$ 4,500	Jaymen - maint/repairs
Athletic/Park Court/Field Repairs	\$ 404	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	Basketball Court/Fields
Playground Equipment and Maintenance	\$ -		\$ -	\$ -	\$ 4,000	\$ 4,000	Inspections \$600/ Mulch \$3,000
Dog Waste Station/Trash Removal	\$ -	\$ 2,405	\$ 1,000	\$ (1,405)	\$ 4,810	\$ 3,810	Poop 911 weekly service
Miscellaneous Contingency	\$ -	\$ 15,000	\$ 8,574	\$ (6,426)	\$ 10,000	\$ 1,426	Incidentals
Field Operations Subtotal	\$ 531,124	\$ 965,863	\$ 986,334	\$ 20,471	\$ 1,057,668	\$ 71,334	
TOTAL EXPENDITURES	\$ 626,368	\$ 1,104,989	\$ 1,113,330	\$ 8,341	\$ 1,187,887	\$ 74,557	
EXCESS OF REVENUES OVER	\$ 455,518	\$ 8,341	\$ -	\$ (8,341)	\$ -	\$ -	

Proposed Budget
FishHawk IV Community Development District
Reserve Fund
Fiscal Year 2021/2022

	Chart of Accounts Classification	Budget for 2021/2022
	REVENUES	
	Special Assessments	
	Tax Roll*	\$ 20,000
	TOTAL REVENUES	\$ 20,000
	TOTAL REVENUES AND BALANCE	\$ 20,000
	EXPENDITURES	
	Contingency	
	Capital Reserves	\$ 20,000
	TOTAL EXPENDITURES	\$ 20,000
	EXCESS OF REVENUES OVER	\$ -

Budget Template
Fishhawk Community Development District IV
Debt Service
Fiscal Year 2021/2022

Chart of Accounts Classification	Series 2013A	Budget for 2021/2022
REVENUES		
Special Assessments		
Net Special Assessments	\$1,045,857.41	\$1,045,857.41
TOTAL REVENUES	\$1,045,857.41	\$1,045,857.41
EXPENDITURES		
Administrative		
Financial & Administrative		
Debt Service Obligation	\$1,045,857.41	\$1,045,857.41
Administrative Subtotal	\$1,045,857.41	\$1,045,857.41
TOTAL EXPENDITURES	\$1,045,857.41	\$1,045,857.41
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00

Hillsborough County collection Costs (2%) and Early payment Discounts (4%) 6.0%

Gross assessments **\$ 1,111,668.17**

Notes:

1. Tax Roll Collection Costs and Early Payment Discount is 6% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

Fishhawk Community Development District IV

FISCAL YEAR 2021/2022 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2021/2022 O&M Budget		\$1,207,887.00
Collection Cost @	2%	\$25,699.72
Early Payment Discount @	4%	\$51,399.45
2021/2022 Total:		<u>\$1,284,986.17</u>

2020/2021 O&M Budget	\$1,133,330.00
2021/2022 O&M Budget	<u>\$1,207,887.00</u>
Total Difference:	<u><u>\$74,557.00</u></u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2020/2021	2021/2022	\$	%
Debt Service - Townhome/Attached	\$631.83	\$631.83	\$0.00	0.00%
Operations/Maintenance - Townhome/Attached	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$1,601.02	\$1,664.78	\$63.76	3.98%
<hr/>				
Debt Service - 30 Series	\$729.79	\$729.79	\$0.00	0.00%
Operations/Maintenance - 30 Series	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$1,698.98	\$1,762.74	\$63.76	3.75%
<hr/>				
Debt Service - 40 Series	\$827.75	\$827.75	\$0.00	0.00%
Operations/Maintenance - 40 Series	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$1,796.94	\$1,860.70	\$63.76	3.55%
<hr/>				
Debt Service - 50 Series	\$925.71	\$925.71	\$0.00	0.00%
Operations/Maintenance - 50 Series	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$1,894.90	\$1,958.66	\$63.76	3.36%
<hr/>				
Debt Service - 60 Series	\$1,077.55	\$1,077.55	\$0.00	0.00%
Operations/Maintenance - 60 Series	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$2,046.74	\$2,110.50	\$63.76	3.12%
<hr/>				
Debt Service - 70 Series	\$1,273.47	\$1,273.47	\$0.00	0.00%
Operations/Maintenance - 70 Series	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$2,242.66	\$2,306.42	\$63.76	2.84%
<hr/>				
Debt Service - Office	\$710.70	\$710.70	\$0.00	0.00%
Operations/Maintenance - Office	\$969.19	\$1,032.95	\$63.76	6.58%
Total	\$1,679.89	\$1,743.65	\$63.76	3.80%

FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV

FISCAL YEAR 2021/2022 O&M SCHEDULE

TOTAL O&M BUDGET		\$1,207,887.00
COLLECTION COSTS @	2%	\$25,699.72
EARLY PAYMENT DISCOUNT @	4%	\$51,399.45
TOTAL O&M ASSESSMENT		<u>\$1,284,986.17</u>

UNITS ASSESSED		ALLOCATION OF O&M ASSESSMENT					PER LOT ANNUAL ASSESSMENT		
LOT SIZE	SERIES 2013A		EAU FACTOR	TOTAL		TOTAL O&M BUDGET	SERIES 2013A		
	O&M	DEBT SERVICE ^{(1) (2)}		EAU's	% TOTAL		O&M	DEBT SERVICE ⁽³⁾	TOTAL ⁽⁴⁾
Townhome/Attached	208	208	1.00	208.00	16.72%	\$214,852.99	\$1,032.95	\$631.83	\$1,664.78
30 Series/Villas	94	94	1.00	94.00	7.56%	\$97,097.03	\$1,032.95	\$729.79	\$1,762.74
40 Series	310	309	1.00	310.00	24.92%	\$320,213.60	\$1,032.95	\$827.75	\$1,860.70
50 Series	333	333	1.00	333.00	26.77%	\$343,971.38	\$1,032.95	\$925.71	\$1,958.66
60 Series	139	139	1.00	139.00	11.17%	\$143,579.64	\$1,032.95	\$1,077.55	\$2,110.50
70 Series	154	152	1.00	154.00	12.38%	\$159,073.85	\$1,032.95	\$1,273.47	\$2,306.42
Office	6	6	1.00	6.00	0.48%	\$6,197.68	\$1,032.95	\$710.70	\$1,743.65
	<u>1244</u>	<u>1241</u>		<u>1244.00</u>	<u>100.00%</u>	<u>\$1,284,986.17</u>			

LESS: Hillsborough County Collection Costs (2%) and Early Payment Discount Costs (4%) :	<u>(\$77,099.17)</u>
Net Revenue to be Collected	<u>\$1,207,887.00</u>

(1) Reflects 3 (three) Series 2013A prepayments.

(2) Reflects the number of total lots with Series 2013A debt outstanding.

(3) Annual debt service assessment per lot adopted in connection with the Series 2013A bond issue. Annual Debt Service assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

(4) Annual assessment that will appear on November 2021 Hillsborough County property tax bill. Amount shown includes all applicable collection costs. Property owner is eligible for a discount of up to 4% if paid early.

Tab 10

RESOLUTION 2021-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV APPROVING THE PROPOSED BUDGET FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Fishhawk Community Development District ("**District**") IV prior to June 15, 2021, the proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("**Fiscal Year 2020/2021**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE FISHHAWK COMMUNITY DEVELOPMENT DISTRICT IV:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: August 5, 2021

HOUR: 10:00 a.m.

LOCATION: Lake House at Fishhawk Ranch West
6001 Village Center Drive
Lithia, Florida 33547

TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL-PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Hillsborough County at least 60 days prior to the hearing set above.

3. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website and the Proposed Budget shall remain on the website as required by applicable law.

4. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

5. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 3rd DAY OF JUNE, 2021.

ATTEST:

**FISHHAWK COMMUNITY
DEVELOPMENT DISTRICT IV**

Secretary / Assistant Secretary

By: _____
Its: Chairman / Vice Chairman

Exhibit A: Approved Proposed Budget for FY 2021-2022